

Position Opening

Fabrication Manager

About Flying Fish

Since 2013 and headquartered in Melbourne, AUS with a prominent U.S. location in the Twin Cities, Flying Fish works with museums and science centers around the world to produce and tour exhibitions around the world. Serving as a resource to the museum industry, Flying Fish offers a portfolio of touring exhibitions in addition to its services in design, fabrication, freight, tour operations, and sales representation. At Flying Fish, our clients rely on us to offer them quality products and services. Due to demand and the company's exponential growth, we're expanding upon our services in fabrication and are thus seeking to fill a number of positions with experienced talent.

About the Position

We are looking for an experienced Fabrication Manager. At the start, this individual will manage the daily operations and oversight of all projects including project budgets, schedules and required equipment and personnel. Initially overseeing 1-3 fabricators, the Fabrication Manager should be well-versed in OSHA processes/procedures and have a solid foundation in supervision and project management. This position is very hands-on. The Fabrication Manager will be expected to work on all of the tools and equipment, and should subsequently be able to train all staff.

Position Type and Expected Hours of Work

This is a full-time, permanent position.

Location

White Bear Lake, Minnesota

Required Education and Experience

- Minimum 5 years of related experience in similar field
- Relevant post-secondary education preferred
- Carpentry/Cabinet making experience
- Previous experience with build, architectural and design drawings
- Knowledge of vectorworks, sketchup or autoCAD
- Excellent project and time management skills
- Ability to problem solve and think on your feet
- Organizational skills and process-oriented
- Ability to work with various departments within the company in a constructive and professional manner

Preferred Experience

- Previous museum exhibit fabrication experience a plus
- Familiarity with museum standards
- Experience in metalworking
- Experience in prototyping

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Position Duties

MAIN DUTIES

- Management of fabrication projects, personnel, budgets, and schedules
- Direct vendors and fabricators in design and manufacturing
- Bid and negotiate purchases and contracts for a variety of materials
- Create work orders for shop fabrication
- Report project status to project managers or Directors on an ongoing basis
- Identify and develop potential suppliers and enhance relationships with existing suppliers
- Provide expertise as an in-house resource for other departments

OTHER DUTIES

Please note this job description is not designed to cover or contain a comprehensive listing of activities, duties or responsibilities that are required of the employee for this job. Duties, responsibilities and activities may change at any time with or without notice.

Remuneration

Annual salary plus benefit package

How to Apply

If think you're right for this position and you're excited about working with us, we invite you to apply to join our dynamic team. We love what we do and trust you will too. Please send a cover letter, and CV to: info@flyingfishexhibits.com.